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PART IV-A

Rules and Orders (Other than those published in Parts I, I-A, and I-L) made
by the Government of Gujarat under the Central Acts

ROADS AND BUILDINGS DEPARTMENT

NOTIFICATION

Sachivalaya, Gandhinagar, 18th June, 2022

CONSTITUTION OF INDIA.

No. GJ/3/2022/EST/1120/438/G:- In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Gujarat hereby makes the following rules to provide for regulating the conditions of service of persons directly recruited to the post of Work Assistant, Class III, in the subordinate service of the Roads and Buildings Department, in so far as they relate to their Pre-service training and passing of the Post-training Examination, namely:-

1. Short title, extent and commencement.-

- (1) These rules may be called the Work Assistant, Class III (Pre-service Training and passing of Post-Training Examination) Rules, 2022.
- (2) They shall come into force from the date of their publication in the *Official Gazette*.
- (3) They shall apply to the persons directly recruited as Work Assistant, Class III, in the Office of the Superintending Engineers under Roads and Buildings Department.

2. Definitions - In these rules, unless the context otherwise requires.-

- (a) "Appendix" means the Appendix appended to these rules;
- (b) "Chief Engineer and Director" means the Chief Engineer and Director of Staff Training College, Gandhinagar;
- (c) "Contractual post" means the post of the Work Assistant, Class III, in any of the Office of the Superintending Engineers under Roads and Buildings Department, Gujarat State, on which direct recruits are appointed on contractual basis;
- (d) "direct recruit" means a person appointed on contractual basis on the post of Work Assistant, Class III, in any of the Office of the Superintending Engineers under Roads and Buildings Department, Gujarat State, on the recommendation of the Gujarat Subordinate Service Selection Board(GSSSB) Gandhinagar through competitive examination;
- (e) "Examination" means the post-training examination held by the Staff Training College, Gandhinagar that has imparted the Pre-service training to the direct recruits;
- (f) "Institute" means the Staff Training College, Gandhinagar;

- (g) "Specified chances" means the number of chances specified in these rules within which a person is required to pass the post-training examination;
- (h) "Specified period" means the period specified in these rules within which a person is required to pass the post-training examination.

3. Institutional training, Scheme and Syllabus of the Examination.-

The direct recruit shall be required to undergo institutional training in the Institute and pass the post training examination conducted by the Institute in accordance with the following provisions, namely:-

- (1) The institutional training shall be for a period of four weeks. This training shall be imparted by the Institute.
- (2) The direct recruit shall be under the control of the Chief Engineer and Director of Staff Training College, Gandhinagar during the period of their institutional training.
- (3) The examination shall be held by the Institute after the institutional training period is over. The direct recruits who have completed the institutional training programme shall be required to pass the post-training examination. After completion of the institutional training, the direct recruits shall be required to work in their respective offices until their post-training examination.
- (4) The examination shall consist of four papers. Three papers shall be of 100 (one hundred) marks and One Paper (Practical) shall be of 50 (fifty) marks. The syllabus of each paper shall be as specified in Appendix – I.
- (5) The examination shall consist of Multiple Choice Questions (MCQs) except Paper-4, which shall be practical.
- (6) The candidate shall be allowed to answer the questions of Papers 1 to 3 with the help of books except Paper 4 which shall be without books.

Explanation:- "With books" means original book of the subject approved by the Government or the Institute from time to time which includes bare Acts and / or Rules without any commentaries or case laws and includes manuals issued under the Act published or approved by the Government of Gujarat.

4. Chances for passing of the Examination.-

- (1) The direct recruits shall be required to pass the examination within three chances during his contractual period of five years:

Provided that a person belonging to the Scheduled Castes or Scheduled Tribes who is unable to pass the examination within three chances, shall be allowed one additional chance which shall be required to be availed of within a period of one year from the date of declaration of the result of the examination of his third chance.

- (2) If a direct recruit fails to pass the examination within the specified chances and specified period as required under these rules, his service shall be liable to be terminated:

Provided that if, the State Government is satisfied that a person could not pass the examination within the specified period and specified chances for the reasons beyond his control, it may, after recording reasons in writing allow him not more than two additional chances to pass such examination on payment of such examination fees as may be determined by the Government from time to time ;

Provided further that, If a person passes the examination after availing the additional chances, he shall not be entitled to claim seniority over those persons who have passed such examination earlier than him within the specified chances and specified period.

- (3) In the circumstances mentioned in sub - rule (1) and sub - rule (2) above, if the post training examination is not conducted in time or result thereof could not be declared before the contractual period of the direct recruit is over, his contractual period shall be deemed to have been extended till the declaration of the result of the examination of his last additional chance avail to him.
- (4) Not appearing in the examination, shall be considered as a chance.

5. Eligibility to appear in Examination.-

- (1) In order to qualify for appearing at the post training examination, a direct recruit shall be required to attend a minimum of 85 % of the total number of lectures in the institutional training otherwise he shall be disqualified for appearing in the post training examination and his service shall be liable to be terminated from his contractual appointment ;
- (2) During the period of institutional training, a direct recruit shall not be allowed any type of leave or absence for more than three days. If the direct recruit remains absent for more than three days and the Chief Engineer and Director of the Institute is satisfied that his absence is not due to any unavoidable circumstances beyond his control, he may direct to deduct the pay of the direct recruit for the days of his absence.

6. Books for the Institutional training and examination.-

The Institute shall provide books for institutional training and post-training examination to the direct recruits without obtaining any security deposit during their institutional training in the Institute. The direct recruits shall be required to return the books as soon as the post - training examination is over. In case of their loss or damage, price of the books shall be recovered from the direct recruits by the Institute.

7. Qualifying standard.-

- (1) The standard for passing the post-training examination shall be of fifty percent (50%) of the total marks assigned to each paper.
- (2) An unsuccessful candidate who secures sixty percent (60%) or more marks in any one or more papers shall be exempted from appearing in that or those papers at the subsequent examinations.
- (3) The direct recruits shall not be entitled to any travelling allowance for the journeys performed by him to attend institutional training and / or to appear in the post - training examination.

8. Prohibition to use certain device in the examination hall.- No direct recruit shall be allowed to carry with him any type of electronic communication devices like pager, cellular phone, lap-top, I - pad, calculator etc. in the examination hall.**9. Publication of result.-** Chief Engineer and Director, Staff Training College, Gandhinagar shall declare the result of the post-training examination and shall submit the same to the Government in Roads and Buildings Department. The Government shall publish the same in the *official Gazette*.**10. Security and surety Bond.-** Every direct recruit shall be required to execute a bond in the form as specified in Appendix – II appended to these rules.**11. Miscellaneous Provisions.-** (1) The Chief Engineer and Director shall be entitled to change or alter the Schedule of institutional training and/or examination as per the prevailing circumstances.
(2) The direct recruits shall not be entitled to any travelling allowance for the journeys performed by him to attend institutional training and / or to appear in the post - training examination.**APPENDIX-I**

(See rule 3 (4))

Syllabus for the Pre-service training and Post - training Examination for the direct recruit Work Assistant, Class III.

Paper 1 : General Administration

Total - 100 Marks , Duration 2 hours , (With Books)

- (1) Office procedure -1984.
- (2) The Gujarat Civil Service Rules, 2002.
- (3) Discipline and Appeal Rules, 1971.
- (4) Maintenance of stores and its rules, Gate pass, Inward & Outward Registers for materials.
- (5) The Prevention of Ribbon Development Act, 2007.
- (6) Types of Tenders and Tender Procedure.
- (7) Measurement Book and Bill.
- (8) The Land Acquisition Act, 2013.
- (9) PWD Manual.

Paper 2 : Roads and Bridges (Repair and Construction)

Total - 100 Marks, Duration 2 hours. (With Books)

- (1) Land survey (Measurement) and Methods of Measurements for Construction.
- (2) Road classification (Category) The Gujarat Financial Rules.
- (3) Items to be done on the road - with Description and Specification of each item.
- (4) Items for Road Repairing work and for Road Furnishing.
- (5) Information about Asphalt Work Items and Methodology of operation at Paver-Plant-Site.
- (6) Registers to be maintained on road works.
- (7) Work relevant to level measurement.
- (8) Information on use of tools and plants in road works and details of various materials used in road work.
- (9) Procedure for preparation of various Road Estimates.
- (10) Information regarding Construction and Repairing of Bridges.
- (11) Information regarding Material used in Bridges and its Testing.
- (12) Various Tools and Plants used in Bridge work.

- (13) Information regarding Equipments used in material testing with its method.
- (14) Architect Drawing.
- (15) Road Safety.
- (16) Level Measurement Procedure.
- (17) Types of Bridge.
- (18) Tools and Plant – Mechanical.

Paper 3 : Buildings - Construction and Repairing

Total - 100 Marks, Duration 2 hours. (With Books)

- (1) Building type (category).
- (2) Items for Construction of Buildings with its specification.
- (3) Line Marking work on site for Construction of Building.
- (4) Materials used in Construction of Building as well as information of Tools and Plant.
- (5) Procedure for preparation of Various Building Estimates.
- (6) Method of measurements in Construction of Building.
- (7) Method of measuring wood, steel, iron rod used in Construction of Building.
- (8) Registers to be Maintained for Construction of Buildings.
- (9) Cement -Steel Register 1 to 4.
- (10) Testing of materials used in Construction of Buildings (Concrete, Iron, Wood, Brick etc.).
- (11) Method of Building Maintenance, Dismantling and Planning etc.
- (12) Electrification in Buildings.
- (13) Circuit House/Rest House- Maintenance and Repair.

Paper 4 : Survey, Drawing and Site material Testing (Practical)

Total - 50 Marks, Duration 1 hour

APPENDIX II

(See rule 10)

SECURITY BOND

Know all men by these presents that I..... a candidate selected for appointment to the post of Work Assistant, Class III, on contractual basis in accordance with the rules contained in the Government Notification,.....Department No.....dated the (hereinafter referred to as "the rules") an held and firmly bound up to the Governor of Gujarat exercising the executive power of the Government of the State of Gujarat (hereinafter referred to as " the Government " which expression shall, unless the context otherwise requires, include his successors in office and assigns) in the amount equal to pay and allowances paid to me by the Government during my training plus amount prescribed by the Government from time to time towards the cost of training imparted to me by the Staff Training College, Gandhinagar. Being an expenditure incurred by Government to my training and which is to be paid to the Government for which payment, well and truly to be made I bind myself, my heirs, executors, administrators and legal representatives by these presents..... Whereas, I am required under the rules to execute a bond for refund to the Government of the amount equal to pay and usual allowance drawn by me during the training in the event of my (a) failure to complete the institutional training, or (b) failure to appear in the Post - training Examination, or (c) failure to comply with any of the provisions of the contractual rules, if any, to the satisfaction of Government or (d) quitting service before the completion of the period of 3 years from the date of my regular appointment on satisfactory completion of the contractual period. Now, the condition of the above written bond is that, if, I duly and faithfully observe and perform the stipulations and conditions on my part to be observed and performed as contained in the said rules (which rules shall be deemed to form part of these presents), then the above written bond shall be void, otherwise the same shall remain in full force and effect; Provided that without prejudice to other rights or remedies, it shall be open to the Government to recover the amount payable under this bond as arrears of land revenue.

In witness where of I have here to set my hand this day.....of.....20....

Signature of candidate

(Full name and address)

Signed and delivered by the above named in the presence of :

- 1. Signature and full address.
- 2. Signature and full address.

SURETY BOND

We.....and.....residing

At.....in Taluka.....District.....declare ourselves sureties for the above named.....(hereinafter referred to as "the candidate") and guarantee that the candidate shall do and perform all that he has undertaken to do and perform and in case of his (1) failure to complete the institutional training or (2) failure to appear in the Post - training Examination , or (3) failure to comply with any of the provisions of the contractual rules, if any, to the satisfaction of the Government, or (d) quitting service before the completion of the period of 3 years from the date of my regular appointment on satisfactory completion of the contractual period. we hereby bind ourselves jointly and severally to forfeit to the Government of Gujarat exercising the executive power of the Government of State of Gujarat (hereinafter referred to as "the Government") the amount equal to the pay and allowances paid to him by the Government during his training plus amount prescribed by the Government from time to time towards the cost of training imparted to him by the Institute. Being an expenditure incurred by the Government on his training in which the candidate has bound himself and we agree that the Government may, without prejudice to other rights or remedies available to the Government recover the said amount from us as an arrears of land revenue, and we also agree that any variation of the terms and conditions specified in the said rules will not discharge us from our liabilities to pay the said amount and for the purpose of enforcement of our liability under this agreement, our liability shall be joint and several with that of the candidate.

Dated this.....day of.....20..... Signed and delivered by the said.

Date :	Signature of Surety.
Place :	Full address and occupation
Date :	Signature of Surety.
Place :	Full address and occupation.

In the presence of :

Signature

Full address and

Occupation of witness :

Signature

Full address and

Occupation of witness :

By order and in the name of the Governor of Gujarat

HARENDRASINH PARMAR,
Deputy Secretary to Government.

URBAN DEVELOPMENT AND URBAN HOUSING DEPARTMENT**NOTIFICATION**

Sachivalaya, Gandhinagar, 26th August 2022

CONSTITUTION OF INDIA.

No. GH/V/112 of 2022/TPV-1094-1235-V :- In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, the Governor of Gujarat hereby makes the following rules further to amend the Junior Town Planner, Class II, under the Town Planning and Valuation Department, Recruitment Rules, 2020, namely :-

1. These rules may be called the Junior Town Planner, Class II, under the Town Planning and Valuation Department, Recruitment (Amendment) Rules, 2022.

2. In the Junior Town Planner, Class II, under the Town Planning and Valuation Department, Recruitment Rules, 2020, in rule 2, in clause (a) after sub-clause (ii), the following sub-clause shall be inserted, namely :-(iii) have passed the prescribed departmental examination".

By order and in the name of the Governor of Gujarat,

ANAND ZINZALA,
Joint Secretary to Government.

